

# ENROLLMENT FORM 2017-2018

## CHILDREN ENROLLED

LAST	FIRST	GRADE TO ENTER	DATE OF BIRTH	SOCIAL SECURITY #
1				
2				
3				
4				

## FAMILY INFORMATION

### Father

CIRCLE ONE: FATHER | STEPDAD | GRANDAD | GUARDIAN

LAST	FIRST	DAD CELL #	DAD WORK#	DAD HOME#
ADDRESS	CITY	STATE	ZIP	COUNTY
OCCUPATION	EMPLOYER	CHURCH AFFILIATION		
DAD EMAIL		DRIVERS LICENSE #		

### Mother

CIRCLE ONE: MOTHER | STEPMOM | GRANDMOM | GUARDIAN

LAST	FIRST	MOM CELL #	MOM WORK#	MOM HOME#
ADDRESS	CITY	STATE	ZIP	COUNTY
OCCUPATION	EMPLOYER	CHURCH AFFILIATION		
MOM EMAIL		DRIVERS LICENSE #		

1 CURRENT MARITAL STATUS: CIRCLE ONE SINGLE | MARRIED | SEPARATED | DIVORCED | REMARRIED | WIDOWED

2 CHILD LIVES WITH: CIRCLE ONE BOTH PARENTS | MOTHER ONLY | FATHER ONLY | GUARDIAN | OTHER:

3 CUSTODY OF STUDENT: CIRCLE ONE BOTH PARENTS | MOTHER ONLY | FATHER ONLY | GRANDPARENTS | OTHER:

## EMERGENCY

Please list **at least two people** you would like for us to contact in case of an emergency if we are unable to get in touch with the parent.

LAST	FIRST	PHONE NUMBERS: CELL, HOME & WORK	RELATIONSHIP
1			
2			
3			

AUTHORIZED STUDENT PICK UP LIST:

NOT ALLOWED TO PICK UP STUDENTS (please notify the school of custody issues and provide copies of relevant Court order):

PARENT / LEGAL GUARDIAN SIGNATURE:

**MEDICAL 2017-2018**

**FAMILY** MEDICAL INFORMATION

HEALTH INSURANCE COMPANY:

HOSPITAL PREFERRED, IF A CHOICE:

NAME OF PHYSICIAN TO BE CALLED IN EMERGENCY:

PHONE #:

**CHILD** MEDICAL INFORMATION

<b>CHILD #1</b>	LAST: _____ FIRST: _____ MI: _____
	LIST UNUSUAL OR SERIOUS MEDICAL CONDITIONS:
	LIST MEDICATION TAKEN ON REGULAR BASIS AND FOR WHAT CONDITION:
	ALLERGIC TO ANY MEDICATION?
	FOOD ALLERGIES:
	NEED MORE ROOM TO EXPLAIN?

<b>CHILD #2</b>	LAST: _____ FIRST: _____ MI: _____
	LIST UNUSUAL OR SERIOUS MEDICAL CONDITIONS:
	LIST MEDICATION TAKEN ON REGULAR BASIS AND FOR WHAT CONDITION:
	ALLERGIC TO ANY MEDICATION?
	FOOD ALLERGIES:
	NEED MORE ROOM TO EXPLAIN?

<b>CHILD #3</b>	LAST: _____ FIRST: _____ MI: _____
	LIST UNUSUAL OR SERIOUS MEDICAL CONDITIONS:
	LIST MEDICATION TAKEN ON REGULAR BASIS AND FOR WHAT CONDITION:
	ALLERGIC TO ANY MEDICATION?
	FOOD ALLERGIES:
	NEED MORE ROOM TO EXPLAIN?

## **COMMITMENT TO POLICIES 2017-2018**

As parents/legal guardians, we accept the challenge to *“train up a child in the way he should go”* and do hereby pledge to support Tabernacle Christian School and its administration wholeheartedly in the following areas:

### **SPIRITUAL EMPHASIS**

We understand that Bible reading, songs and prayer will be offered as a daily part of teaching in each classroom. Weekly and bi-weekly chapel programs will be offered. Tabernacle Christian School strongly encourages our school families to be involved in their local churches. This provides an example to the children of the priority of growing, of worshipping, and of ministering for the glory of God.

### **DISCIPLINE**

As parents/legal guardians, we give our permission to the school staff and to the Administration of Tabernacle Christian School to administer proper discipline to our child if necessary. Discipline is specifically listed in the Parent-Student Handbook. All serious problems will be reported to the parent/legal guardian. Our prayer is that the cooperation would be strong between school and parent when discipline becomes necessary for a student.

### **DISMISSAL FROM SCHOOL**

As parents/legal guardians, we understand that the Administration reserves the right to dismiss our child should he/she not adjust to the school rules or program or when the parents become uncooperative or unsupportive. We understand that should our child withdraw or be dismissed by the Administration, all financial obligations up to that date must be paid before any records or grades are released. We understand there will be no refund of registration fees.

### **SCHOOL DRESS GUIDELINES**

The Administration of Tabernacle Christian School reserves the right to set dress code policies for all students attending school or school related activities. As parents, we pledge our cooperation. If there are any problems, please contact the school office. The Parent-Student Handbook lists requirements for dress, hair, etc. Due to the fads and a wide variety of recent trends, the Administration reserves the right to make decisions regarding what is appropriate, modest, and neat.

**As parents/legal guardians, we pledge to give our support to Tabernacle Christian School in the policies listed and agree to abide thereby to the policies set forth in the Parent-Student Handbook.**

STUDENTS Start with the oldest child attending TCS	Grade To Enter

\_\_\_\_\_  
Signature of Parent or Legal Guardian                                  Date

\_\_\_\_\_  
Signature of Parent or Legal Guardian                                  Date

# FINANCIAL POLICIES 2017-2018

## REGISTRATION FEE

Registration fees are non-refundable and are due at the time of enrollment to hold a place for your child. Should extenuating circumstances arise within 72 hours of registration fees being paid, a partial refund will be given. The amount of refund will be determined by the administration. After this time period, the registration fee in its entirety is non-refundable.

## TUITION

Tuition is a yearly amount that can be paid at one time or it can be divided into 10 monthly payments due on the first day of each month beginning in August and ending in May. Payments are late after the tenth of the month. Full registration and the first month's tuition must be paid in full in order for students to attend the first day of classes. When a student transfers out (withdraws or is expelled), full tuition is due for the month that they were in attendance.

## OTHER FEES

Other fees are located on the Financial Listing form. If a student participates in a sport, the fee is due before uniforms are distributed.

## FREQUENTLY ASKED QUESTIONS:

**Will I receive a late fee when tuition is not received by the tenth of the month?** A \$5.00 late fee is assessed when tuition is past due. The school operates and stays current with all financial obligations when tuition is paid in a timely manner.

**What happens when tuition has not been paid for two consecutive months?** Unfortunately, it will affect class attendance for students. We regularly send out late notices by the student and through the mail. It is not our intention to embarrass any student because of late payments but it is important that the parent communicate with the financial office about the account.

**Can students take exams or receive report cards when tuition is not current?** All tuition and fees must be current in December and in May in order for high school students to take semester and final exams. Report Cards will be held until the account is paid in full.

**Can students graduate when tuition is not current?** K5 students and seniors must have all accounts paid in full prior to the graduation ceremony.

**Does TCS accept postdated checks?** No

**What happens if a check bounces (insufficient funds)?** A \$10 fee per check will be charged for insufficient checks. The check will be redeposited. Two returned checks necessitate payment by money order or cash for the remainder of the school year. The financial office reserves the right to call the banking institution to verify that the check has sufficient funds, and, if necessary, cash the check at the bank.

**Can TCS release transcripts or report cards when there is a balance on the account?** For students that transfer to another school during the course of the year, the report cards and records will not be released until the account is paid in full.

**Will you accept transfer students during the year?** Absolutely! During semester two, many factors go into the decision on admission. Up through February 01, the registration fee is full price. After this date, some factors will be considered regarding the amount of the registration fee. If a student enters in the middle of the month, the tuition rate for that month will be prorated on a per day basis. When a student transfers in from another school and a balance remains from the previous school, the parent will have 30 days to clear up the balance so that our school can receive necessary records and grades. It is necessary that we have proper immunization forms when the student is enrolled.

**As parents/legal guardians, we pledge to give our support to Tabernacle Christian School in the financial policies listed and agree to abide thereby to these policies and those set forth in the Parent-Student Handbook. We fully agree to fulfill our financial obligations at Tabernacle Christian School.**

\_\_\_\_\_  
Signature of Parent or Legal Guardian                      Date

\_\_\_\_\_  
Signature of Parent or Legal Guardian                      Date

\_\_\_\_\_  
Signature of Financially Responsible Party  
(if different from Parent/Guardian)                      Date

\_\_\_\_\_  
Signature of Financially Responsible Party  
(if different from Parent/Guardian)                      Date

## TUITION AND FEES 2017-2018

### KINDERGARTEN

	TUITION	TOTAL YEARLY AMOUNT	10 MONTH PLAN	FEES
Grades K3, K4, K5 TUITION	1 child 2 children 3 children	\$2,300 \$4,100 \$5,600	\$230 \$410 \$560	\$35 Yearbook Fee (optional) \$50 K5 Graduation Fee <b>Pay full registration &amp; total tuition by August 10 and receive a discount of \$40 per child</b>
Grades K3, K4, K5 REGISTRATION FEE	\$215 per child Full registration due at time of enrollment			

### GRADES 01-12

	TUITION	TOTAL YEARLY AMOUNT	10 MONTH PLAN	FEES
Grades 01-12 TUITION	1 child 2 children 3 children 4 children	\$3,650 \$6,050 \$7,450 \$8,450	\$365 \$605 \$745 \$845	\$25 Science Fee (09-12) \$25 Computer Lab Fee (10) \$25 Track & Field (07-12) \$60 Varsity Cheerleading, JH Cheerleading \$100 Volleyball; \$115 Basketball \$130 Baseball; \$110 Softball \$350 Varsity Football; \$175 JH Football <b>Pay full registration &amp; total tuition by August 10 and receive a discount of \$80 per child</b>
Grades 01-06 REGISTRATION FEE	\$355 per child Or pay in 3 installments: \$119 due to secure place; \$118 due by MAY 15; \$118 due by JUNE 15			
Grades 07-12 REGISTRATION FEE	\$370 per child Or pay in 3 installments: \$124 due to secure place; \$123 due by MAY 15; \$123 due by JUNE 15			

### Financial Reminders:

**RECOMMENDATION CREDIT:** We encourage our parents to promote our school among your neighbors, friends, and family. If you are influential in the enrollment of a new family, we will be happy to credit your account \$50 for a family with children in Grades 01-12, and a \$25 credit for a Kindergarten family. There will be a limit of two credits per school year.

**MAKING PAYMENTS:** All school payments should be made in the Financial Office. The 10 Month Plan runs from August 01 through May 01. If payment is sent in, please send it in the tuition envelope provided by the Financial Office. If you drop off your tuition before or after office hours, the payment can be placed in the drop box on the door of the financial office. The school will not be responsible for payments handed to school personnel other than office personnel.

**KINDERGARTEN REGISTRATION:** Registration for our K3-K5 program is due in full before enrollment is accepted. Registration fees cover textbooks, workbooks, Student Accident Insurance, bookstore supply packets and membership fees in the ACEA/AACS. Multi-children tuition discounts for kindergarten (K3-K5) and for grades 01-12 are figured separately.

**GRADES 01-12 REGISTRATION:** Fees include an office fee, workbook, textbooks and book rental fees, ACEA/AACS membership fees, and Student Accident insurance fee. It also includes a bookstore supply packet for elementary students in grades 01-06. At least one-third of Grades 01-12 registration fee must be paid in order to hold a place for your child on the class roster. Spaces are limited and will fill quickly.

**ATHLETIC FEES:** All athletic fees are due before uniforms are issued by the coach.

**NON-REFUNDABLE REGISTRATION FEE:** The registration fee is non-refundable for K-12. Parents will be granted a 72-hour grace period in which a partial amount of registration would be refunded if extenuating circumstances arise.

## CHILDCARE FINANCIAL LISTING 2017-2018

### YEAR ROUND CHILDCARE

GRADE	REGISTRATION FEE	CHARGES	MULTI-CHILD DISCOUNT
Infant-08 month old 7:00am-6:00pm	\$95 per child \$135 for first time reg fee	\$120 per week for 1st child	\$110 per week for 2nd child
09-17 month old 7:00am-6:00pm	\$110 per child \$145 for first time reg fee	\$110 per week for 1st child	\$100 per week for 2nd child
18 month-2 year old 7:00am-6:00pm	\$120 per child \$160 for first time reg fee	\$100 per week for 1st child	\$90 per week for 2nd child

### AFTER-SCHOOL CHILDCARE

GRADE	DATES & TIMES	CHARGES	MULTI-CHILD DISCOUNT
Grades K3-K5	August 14 - May 16 12:00pm-6:00pm	\$65 per week for 1st child	\$60 per week for 2nd child \$55 per week for 3rd child
Grades 01-06	August 14 - May 22 3:00pm-6:00pm	\$55 per week for 1st child	\$45 per week for 2nd child \$40 per week for 3rd child

### SUMMER DAYCAMP 2017

GRADE	DATES & TIMES	REGISTRATION	CHARGES	MULTI-CHILD DISCOUNT
Grades K3-K5	May 10 - August 11 7:00am-6:00pm	\$50 per child	100 per week for 1st child	\$95 per week for 2nd child \$90 per week for 3rd child
Grades 01-06	May 16 - August 11 7:00am-6:00pm	\$60 per child	\$100 per week for 1st child	\$95 per week for 2nd child \$90 per week for 3rd child

#### LATE PICK UP FEES:

Children picked up after 6:00pm will be charged a late fee of \$1.00 per minute.

#### DAILY CHARGE:

Daily charge for less than 1 hour per child is \$5 for After-School Childcare.

Same weekly rates apply during school holidays when childcare remains open (Christmas, Spring Break, etc.).

Daily rates for **after-school** are available for 2 days or less per week at \$20 per day per child for K3-K5 and \$15 per day per child for Grade 01-06.

Daily rates for **summer daycamp** are available for 2 days or less per week at \$25 per day per child for K3-Grade 06.

#### SUMMER FIELD TRIPS:

Summer field trips (swimming, bowling, skating, etc.) will be charged per event. The summer calendar will list the activity along with the price.